



Rubicon Outdoor School
ABN 60 975 712 471

264 Rubicon Road
Thornton VIC 3712
03 5773 3385

rubicon.os@education.vic.gov.au
rubicon.vic.edu.au

Dear coordinating school staff,

At Rubicon Outdoor School, we understand that students are more likely to reach their full potential when they are happy, healthy, safe, and that a positive school culture helps to engage students and support them in their learning.

To assist our school in realising an environment that does this, we are requesting health and sensitive wellbeing information of individual students.

The purpose and function for collecting this type of information is to:

- Promote the wellbeing and safety of students and groups of students.
- To make informed decisions relating to planning and reasonable adjustment to learning programs
- To manage risks to a student or group of students

It is not expected that every student that is attending Rubicon Outdoor School is recorded, only those who are currently identified as requiring further support at the school, and/or who have existing support strategies that should be continued for their time at our school.

The template below outlines the requested information and serves as guidance for our curriculum coordinators, teaching staff, principal, and wellbeing teams to provide suitable, reasonable adjustments. We encourage you to attach additional pertinent supplementary information, management plans and known support strategies for individual students if/as required.

Rubicon Outdoor School stores this information in accordance with Department of Education and Training's School's Privacy Policy and is utilised by staff who may be directly involved in the organising of programs and teaching & supervision of identified students.

We request that:

Information should be provided back to the Rubicon Outdoor School email account rubicon.os@education.vic.gov.au, no less than 4 weeks prior to the start of the Rubicon program to allow for sufficient planning to occur. Please provide a primary contact who would be best placed to respond to any further questions arising from the information provided.

Thank you for your cooperation,

Andrew Monson
Principal

Thornton Campus
264 Rubicon Road
Thornton VIC 3712
03 5773 2285

Nayook Campus
530 Nayook-Powelltown Road
Nayook VIC 3832
03 5628 4210



Education
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RUBICON OUTDOOR SCHOOL: STUDENT HEALTH & WELLBEING INFORMATION													
SCHOOL:			DATE:			KEY CONTACT:							
Identified Students		Student learning needs						Student Engagement and Wellbeing					Other / Relevant Notes
First Name	Surname	English as an Additional Language	Individual Education Plan	Program for Students with a Disability	Hearing or Vision impairment	Mobility Issues	Cognitive difficulties	Behaviour support plan	Gender transitioning, intersex or non-binary	Exposure to adversity	Out of Home care	Significant Mental health concerns	Support Plans & Known Support Strategies
SAMPLE	SAMPLE				X								Student wears a hearing aid. The aid cannot get wet. Student sits close to the front of the room and copes well with small group discussions with teachers and peers.

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