



RMB 264 Rubicon Road  
THORNTON VIC 3712  
Ph: (03) 5773 2285  
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### Rubicon Outdoor Centre: Application to Volunteer

Rubicon Outdoor Centre values the many volunteers who assist in school programs. To ensure that the school meets our legal obligations under the *Working With Children Act 2005* (Vic) and the Child Safe Standards, Rubicon Outdoor Centre is required to undertake suitability checks which may include a Working With Children Check, proof of identity, work history involving children and/or reference checks.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Proof Id: eg- Drivers Licence number: \_\_\_\_\_ (original will be required on commencement)

Begin and end Dates: \_\_\_\_\_

What is the reason for your application?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please outline your work history with children:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please supply one professional reference that can support your application.

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Please supply a copy of your WWC check (original will be required on commencement)

Please supply a signed *Child Safe Code of Conduct* <http://rubicon.vic.edu.au/our-school/#child-safety>

I have read and understand the Rubicon's Volunteer Policy

Please forward completed application to: [rubicon.oc@edumail.vic.gov.au](mailto:rubicon.oc@edumail.vic.gov.au)

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